

**WELCOME!**

# BLOOMINGDALE PTA

Monthly General Membership Meeting

Thursday, September 14, 2023

7:00pm

WTB Library/ Zoom



# Meeting Agenda

1. Welcome!
2. Vote on 2023-2024 standing rules
3. Vote on 2023-2024 budget
4. Officer Reports
5. Committee chairs; congratulations!
6. PTA Apparel Store/ Contributions
7. Open Discussion
8. Announcements/ Important Dates

# President Report

## General Information:

- Monthly Membership Meetings:
  - 9/14, 10/19, 11/16, 12/21, 1/18, 2/15, 3/21, 4/18, 5/16, 6/13
  - 7pm via Zoom or WTB Library
  - Email/ Text with link
- Monthly Meeting agenda and budget will be posted on the website for reference each month.
- Contact:  
BloomingdalePTA@gmail.com

# President Report

## Standing Rules review & approval:

- Membership:
  - Only Members who have paid their PTA dues are able to vote and participate in the business of the PTA Mtg.
- Attendance:
  - 10 meetings, 1x per month
  - Chairs, Class Captains/ Parents encouraged to attend 7 or 5 out of 10 meetings
- Class Parent Selection
  - Increased from 4 to 6 Parents TY
  - Lottery/ Alternates- no change
  - Board Member in #3 spot
- Code of Conduct
  - Respect ☺



## Financials/ Treasurer Report

### **Budget review & approval:**

- Budget will be posted on our website.
- Budget will be updated with actual totals throughout the year.
- If budget items need to be modified after proposed budget is approved, a vote to amend the budget is required.



# Financials/ Treasurer Report

Operating Expenses				Est. Expense	
Insurance				\$179.00	
Website				\$400.00	
Licenses				\$200.00	
Video Conferencing				\$156.00	
Miscellaneous	Office Supplies			\$100.00	
Bank Fees				\$0.00	
Charity Filing				\$63.00	
Taxes				\$60.00	
Contingency (2024-25 Start up money)				\$3,000.00	
				<b>\$4,158.00</b>	

Fundraising				Est. Cost	Est. Income	Est. Profits
Membership (130 members and 20 teachers)				\$600.00	\$2,050.00	\$1,450.00
Walk-a-thon Fundraiser		(Based on 2022-23 totals)		\$250.00	\$3,500.00	\$3,250.00
Gertrude Hawk Fundraiser - Fall/Winter		(Based on 2022-23 totals)		n/a	\$6,750.00	\$6,750.00
Trunk or Treat		Last year plus a little extra		\$300.00	\$700.00	\$400.00
Holiday Shop		(10% of total sales)		n/a	\$350.00	\$350.00
TREP\$		(Based on 2022-23 totals)		\$2,866.00	\$3,160.00	\$294.00
Penny Wars		(Based on 2022-23 totals)		\$300.00	\$2,600.00	\$2,300.00
Pave the Way (Legacy Prints)		<i>New fundraiser</i>		\$500.00	\$2,000.00	\$1,500.00
Tricky Tray Fundraiser		(Based on 2022-23 totals)		\$12,000.00	\$24,000.00	\$12,000.00
Gertrude Hawk Fundraiser - Spring		(Based on 2022-23 totals)		n/a	\$3,150.00	\$3,150.00
Winter Photoshoot Fundraiser		60 Spots @ \$20 (50% return)		n/a	\$600.00	\$600.00
Flamingo Flocking / Flag a Yard		Last year plus a little extra		n/a	\$600.00	\$600.00
Spiritwear Sales		Estimating \$4,500 in sales (10% return)		n/a	\$450.00	\$450.00
You Got Boo'ed		<i>New fundraiser</i>		\$500.00	\$700.00	\$200.00
Popcorn Fundraiser		<i>New fundraiser</i>		n/a	\$600.00	\$600.00
Silver Graphics - Artwork Fundraiser (MBD & SRD)		<i>New fundraiser</i>		n/a	\$600.00	\$600.00
Paint and Sip		<i>New fundraiser</i>		n/a	\$600.00	\$600.00
				<b>\$17,316.00</b>	<b>\$46,860.00</b>	<b>\$35,094.00</b>

School / Student Funding				Est. Allocation of Funds		
Class Savings Accounts	(See Appendix A below for more information)			\$813.84		
Beautification Committee - Fall/Spring Flowers & Bulletin Boards, First Day of School Banners				\$600.00		
WTB BBQ - held the first week of school				\$150.00		
Kindergarten T-shirts				\$465.75		
WTB MVB award bags				\$850.00		
MBD & SRD Assignment Books				\$1,170.00		
MBD & SRD Folders				\$335.00		
Educational Arts (Assemblies)				\$5,000.00		
End of the Year Class Parties				\$1,800.00		
Rebecca DiLorenzo (Music Award)				\$200.00		
WTB 8th Grade Scholarships				\$1,500.00		
Teacher Appreciation				\$2,550.00		
Family Fun Day				\$3,600.00		
Field Day Shirts - all Students and Teachers				\$4,875.00	* Possible sponsorship to help with cost	
WTB Read Across America - Gift Certs for each grade				\$100.00		
WTB 8th Grade Yearbooks and Dance Contribution		\$4,326.39		\$0.00	* Funds already in Savings	
<i>New</i> SRD 4th grade - moving up shirts				\$486.00		
<i>New</i> Teacher Grants - 3 grants given to Bloomingdale Teachers				\$900.00		
				<b>\$24,581.75</b>		
				Est. Total Expenses	Est. Total Revenue	Est. Total Overage*
<b>TOTALS</b>				<b>\$46,055.75</b>	<b>\$46,860.00</b>	<b>\$804.25</b>

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**Allocations to Individual Class Accounts**

2023-24 Grade Level	8th Grade Graduation Year	Goal by 8th grade (\$70/student)	Current Amt. in Savings	Amount that should be in savings at end of 2023-24	2023-24 Credit		If we kept current method, this is the amount per student each grade would receive
Pre-K	Class of 2033	n/a	n/a	n/a	n/a		
K	Class of 2032	\$4,830.00	\$629.66	\$603.75			\$62.70
1	Class of 2031	\$5,110.00	\$1,129.66	\$1,277.50	\$147.84		\$59.27
2	Class of 2030	\$4,270.00	\$1,629.66	\$1,601.25			\$70.93
3	Class of 2029	\$4,550.00	\$2,129.66	\$2,275.00	\$145.34		\$66.56
4	Class of 2028	\$5,040.00	\$2,629.67	\$3,150.00	\$520.33		\$60.09
5	Class of 2027	\$3,920.00	\$3,129.67	\$2,940.00			\$77.26
6	Class of 2026	\$3,850.00	\$3,629.67	\$3,368.75			\$78.67
7	Class of 2025	\$4,130.00	\$4,129.67	\$4,130.00	\$0.33		\$73.33
8	Class of 2024	\$4,326.39	\$4,326.39	4326.39			\$77.26

**\$813.84**

**Allocations to Class Savings Accounts will be explained in detail at the PTA Meeting on 9/14 at 7pm**

1. We are suggesting a modification that will take into account the different class sizes, to ensure each grade receives the same amount of funding allocated per student allocated when they reach 8th grade.

2. 8th grade savings funds are allocated to cover the full cost of yearbooks and

3. Allocations to Class Savings are to be made at the end of each school year, the funds should come from money raised during the current school year.

**August 2023 Account Reconciliation**

				STATEMENTS		
BALANCE IN ACCOUNTS		STATEMENT DATE:		BEGINNING BALANCE	ENDING BALANCE	ONLINE ACCOUNT BALANCE
Operations Checking (ending in 9473)		8/21/23		\$21,124.77	\$15,482.41	\$17,375.91
LGC Savings Account (ending in 9459)		8/31/23		\$25,353.91	\$0.00	CLOSED
<i>NEW</i> LCG Checking Account (ending in 3455)		8/31/23		n/a	\$0.01	\$140.01
Savings Account (ending in 4727)		8/31/23		\$1,990.05	\$25,353.92	\$23,363.61

**PREVIOUS YEARS EXPENSES**

Date	Check#	Item	Invoice#	Note	Debit	Credit	Pending	Profit
<b>REBECCA DILORENZO - MUSIC AWARD (WTB)</b>								
8/28/23	1036	Andrew Combs	2022-23	DiLorenzo Music Award				-\$100.00
* REBECCA DILORENZO - MUSIC AWARD (WTB) TOTALS								-\$100.00
<b>8TH GRADE SCHOLARSHIPS</b>								
6/14/23	3215	Moana Rankin	2021-22	Scholarship 2022	\$750.00			
6/14/23	3214	Jesse Bross	2021-22	Scholarship 2022	\$750.00			
6/26/23	3219	Nicholas Okken	2022-23	Scholarship 2023	\$750.00			
6/26/23	3218	Emma Toledo	2022-23	Scholarship 2023	\$750.00			
8TH GRADE SCHOLARSHIPS TOTALS					\$3,000.00			
<b>FAMILY FUN DAY</b>								
6/8/23	3212	Rod Fernino	2022-23	Inflatable Bounce Houses - Family Fun Day	\$1,008.00			
* FAMILY FUN DAY TOTALS					\$1,008.00			
<b>PREVIOUS YEAR EXPENSE TOTALS</b>					\$4,008.00	0		-\$100.00

**FUNDRAISING / INCOME GENERATION**

Date	Check#	Item	Invoice#	Note	Debit	Credit	Pending	Profit
<b>MEMBERSHIP</b>								
7/27/23	Auto-deposit	Membership Dues		Giveback Payout - Memberships	\$600.00	\$2,050.00		\$1,450.00
7/28/23	Auto-deposit	Membership Dues		Giveback Payout - Memberships		\$519.03		
8/4/23	Auto-deposit	Membership Dues		Giveback Payout - Memberships		\$123.77		
8/11/23	Auto-deposit	Membership Dues		Giveback Payout - Memberships		\$138.78		
8/18/23	Auto-deposit	Membership Dues		Giveback Payout - Memberships		\$111.14		
8/18/23	ACH-Debit	PTA Membership Fees		Giveback Payout - Memberships		\$45.67		
8/18/23	ACH-Debit	PTA Membership Fees		Givebacks State Fee- Membership	\$290.00			
8/25/23	Auto-deposit	Membership Dues		Giveback Payout - Memberships		\$201.90		
9/1/23	Auto-deposit	Membership Dues		Giveback Payout - Memberships		\$146.62		
9/6/23	ACH-Debit	PTA Membership Fees		Givebacks State Fee- Membership		-\$122.00		
9/8/23	Auto-deposit	Membership Dues		Giveback Payout - Memberships		\$60.07		
* MEMBERSHIP TOTALS					\$290.00	\$938.39	\$286.59	\$648.39
<b>WALK-A-TON</b>								
9/5/23	Expense Report Pending			Luau Decorations MBD & SRD & Envelopes	\$250.00	\$3,500.00		\$3,250.00
* WALK-A-TON TOTALS								\$350.00
<b>YOU GOT BOO'ED</b>								
9/12/23	Allocation of Funds	You Got Boo'ed Fundraiser						-\$350.00
* YOU GOT BOO'ED TOTALS								-\$350.00
<b>TRUNK OR TREAT</b>								
9/12/23	Allocation of Funds	Trunk or Treat Expenses			\$300.00	\$700.00		\$400.00
* TRUNK OR TREAT TOTALS								-\$300.00
<b>TRICKY TRAY</b>								
8/25/23	ACH-Debit	Michael Kors		1 Purse for Tricky Tray prize	\$12,000.00	\$24,000.00		\$12,000.00
8/27/23	ACH-Debit	Kate Spade		Jewelry for Tricky Tray prize (4 items)				-\$94.90
* TRICKY TRAY TOTALS								-\$61.50
* TRICKY TRAY TOTALS								-\$156.40
<b>FUNDRAISING TOTALS</b>					\$290.00	\$938.39	-\$683.92	\$648.39

**SCHOOL / STUDENT EXPENSES**

Date	Check#	Item	Invoice#	Note	Debit	Credit	Pending	Remaining Budget
<b>BEAUTIFICATION COMMITTEE</b>								
9/5/23	Expense Report Pending			Back to school banners	\$600.00			
* BEAUTIFICATION TOTALS								-\$19.76
<b>WTB - BACK TO SCHOOL BBQ</b>								
9/12/23	Allocation of Funds	WTB - Back to school BBQ			\$150.00			
* WTB - BACK TO SCHOOL TOTALS								-\$150.00
<b>KINDERGARTEN T-SHIRTS</b>								
7/27/23	Debit Card	Design-n-stitch		Kindergarten t-shirts	\$465.75			
* KINDERGARTEN T-SHIRTS TOTAL					\$465.75			\$0.00
<b>WTB - MOST VALUABLE BOBCAT AWARDS</b>								
* WTB - MOST VALUABLE BOBCAT AWARDS					\$850.00			
<b>ASSIGNMENT BOOKS (MBD &amp; SRD)</b>								
7/27/23	Debit Card	Schoolmates	SM23908E23	Planners	\$585.00			
7/27/23	Debit Card	Schoolmates	SM23908P23	Planners	\$585.00			
* ASSIGNMENT BOOKS (MBD & SRD) TOTAL					\$1,170.00			\$0.00
<b>COMMUNICATION FOLDERS (MBD &amp; SRD)</b>								
7/27/23	Debit Card	Rochester100		Blue Folders (MBD & SRD)	\$335.00			
* COMMUNICATION FOLDERS TOTAL					\$335.00			\$0.00
<b>TEACHER APPRECIATION</b>								
9/11/23	Expense Report Pending			First day of school	\$2,550.00			
* TEACHER APPRECIATION TOTALS								-\$40.00
<b>SCHOOL / STUDENT EXPENSE TOTALS</b>					\$28,897.04	\$1,970.75	\$0.00	-\$209.76
								\$26,716.53
								Total Budget Amt.

**OPERATING EXPENSES**

Date	Check#	Item	Invoice#	Note	Debit	Credit	Pending	Remaining Budget
<b>INSURANCE</b>								
9/15/23		Insurance - RVNA		Due 10/5/23	\$179.00			
* INSURANCE TOTAL								-\$179.00
<b>WEBSITE</b>								
9/12/23	ACH-Debit	Wix Website		2-year Plan	\$400.00			
* WEBSITE TOTAL								-\$264.00
<b>GAMBLING LICENSES &amp; PERMITS</b>								
9/7/23	CK# 101	Legalized Gambling	Trunk or Treat	50/50 raffle permit	\$140.00			
* GAMBLING LICENSES & PERMITS TOTAL								-\$20.00
<b>VIDEO CONFERENCING</b>								
8/21/23	ACH-Debit	Givebacks video conf.			\$156.00			
8/21/23	ACH-Debit	Givebacks video conf.		We were double charged, a refund has been requested	\$156.00			
8/30/23	Auto-deposit	Refund		Giveback video conf.				\$156.00
9/12/23	ACH-Debit	Zoom Video Conf.		Giveback Video Conf not adequate				-\$149.90
* VIDEO CONFERENCING TOTALS								\$6.10
* VIDEO CONFERENCING TOTALS								-\$149.90
<b>NON-PROFIT / CHARITY FILING</b>								
8/22/23	ACH-Debit	NJ Annual Reporting		FY 2022-23	\$150.00			
8/24/23	ACH-Debit	Charity Registration		FY 2022-23				-\$80.00
* NON-PROFIT / CHARITY FILING TOTAL								-\$63.00
* NON-PROFIT / CHARITY FILING TOTAL								-\$143.00
* NON-PROFIT / CHARITY FILING TOTAL								\$7.00
<b>MISCELLANEOUS</b>								
9/5/23	Expense Report Pending	Leanne Scaturro		PTA Transition Meeting	\$300.00			
9/5/23	Expense Report Pending	Melissa Bressette		PTA Transition Meeting and Treasurer Supplies				-\$171.88
* MISCELLANEOUS TOTAL								-\$92.97
* MISCELLANEOUS TOTAL								-\$264.85
<b>OPERATING EXPENSE TOTALS</b>					\$312.00			-\$864.75

PROPOSED ALLOCATION OF EXCESS FUNDS										
	Date	Item	Note		Debit	Credit	Pending	Balance		
*	EXCESS FUNDS RAISED IN PREVIOUS YEARS								\$15,474.29	
	9/14/23	Educational Arts Funding	Give the school district funding to put towards assemblies and other special learning activities	All Schools	\$2,500.00			\$12,974.29		
	9/14/23	3 Waterbottle filling stations (one at each school / \$1400 per station)		All Schools	\$4,200.00			\$8,774.29		
	9/14/23	15" Gaga ball pit		WTB	\$1,895.00			\$6,879.29		
	9/14/23	3 TVs with Chromecast (\$299 each)		All Schools	\$897.00			\$5,982.29		
	9/14/23	Recess Items at MBD & SRD		MBD & SRD	\$1,000.00			\$4,982.29		
	9/14/23	3 Outdoor benches (\$400 each)		TBD	\$1,200.00			\$3,782.29		
	9/14/23	2 School Spirit floor mats for each school (\$250 each mat)		All Schools	\$1,500.00			\$2,282.29		
	9/14/23	Indoor directional signs for each school		All Schools	\$1,400.00			\$882.29		
<b>PROPOSED ALLOCATION OF EXCESS FUNDS TOTALS</b>					<b>\$14,592.00</b>			<b>\$882.29</b>		

- Per NJPTA Treasurer Training - we are supposed to be spending majority of funds raised within each fiscal year. We should only be carrying over “start-up funds” that are needed for the following year.
- Funds raised beyond planned spending should be allocated to additional school/student support.
  - We are working with the school district to create an ongoing wish list list of items.



# VP Report- Membership

## Membership Contest

- Membership Goal: 171 Members
  - Current Membership: 133
- *Members must join by 9/30!\**
- Class Membership Incentives:
  - MBD: Extra Recess
  - SRD: Extra Recess
  - WTB: Ice Pops, and a chance to play kickball or matball!



**BLOOMINGDALE PTA**  
**MEMBERSHIP GOALS!**  
THE GRADE WITH THE MOST PTA MEMBERS  
WILL RECEIVE THE FOLLOWING:

- MARTHA B. DAY**  
PRE K- 1ST GRADE: EXTRA RECESS!
- SAMUEL R. DONALD**  
PRE K & 2ND-4TH GRADE: EXTRA RECESS!
- WALTER T. BERGEN**  
5TH - 8TH GRADE: ICE POPS & A CHANCE TO  
PLAY KICKBALL OR MATBALL!

**OUR GOAL: 171 MEMBERS!**

**PTA**  
**BLOOMINGDALE**

The poster features a white background with a blue border. It includes three colored boxes (yellow, blue, red) for the incentives, and a logo at the bottom with the text 'PTA BLOOMINGDALE'. There are also several star icons scattered around the text.

# VP Report- Class Parents/ Family Engagement

## Class Captains & Parents:

- October 19<sup>th</sup> Selection Meeting
  - Is this too late? Do we want a mtg in 2 weeks?
- Lottery/ Alternates for 5 class parents and 1 class captain
- Spouses- 1 per class
- Field Trips/ Class Parties
- Captains must attend 7/10 membership meetings to be eligible next year.
- Class Parents must attend 5/10 to be eligible next year.

Visit **BloomingtonPTA.org** to enter the lottery & check out our NEW Class Parent Forms!

# Corresponding Secretary Report

- For **PTA Communications**, please make sure to check:
  - Email
  - Social: Facebook/ Instagram
  - Facebook Class Pages
  - OPT IN for text messages!



# Admin/ Superintendent Report

- Summer '23 Recap
- School Opening Updates
- Superintendent Talk-a-Latte Forums
- PTA Teacher Reps:
  - MBD: Ms. Francisco & Ms. Donnelly
  - SRD: Ms. Ricca & Ms. Riebenfeld
  - WTB: Ms. Jacobs & Ms. Millward

# Committee Reports

## ***Congratulations to all our new chairs!***

- Beautification- Liz & Gina
- Book Fair- Kim
- *Educational Arts- Dana & Madelyn*
- Family Fun- Michele and July
- Field Day- Jeanne & Christina
- *Fundraising- Samantha & Leanne*
- Nominating- n/a
- Scholarships- Courtney & Christine
- *Teacher Appreciation- Sandy & Stacie*
- TREPS- Stacey & Loretta
- Tricky Tray- Michele & Melissa
- Trunk or Treat- Kelly & Jillian

## Committee Prep:

- Emails sent for interest. Chairs chosen in August.
- Notes sent to TY Chairs from LY Chair with proposed budget and responsibilities.
- Member volunteers per committee were sent out. Chairs will email everyone on the committee soon!



# Beautification

- **Walk-A-Thon Bulletin Boards**
  - All Schools
  - “Running it Down” track, showing progress of our goal with school mascots.
  - Students/ Staff to move mascot, weekly.
- *Fall mums coming soon!*



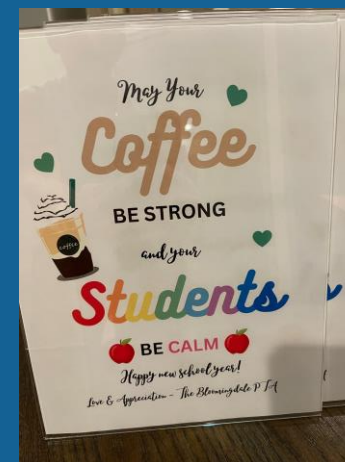
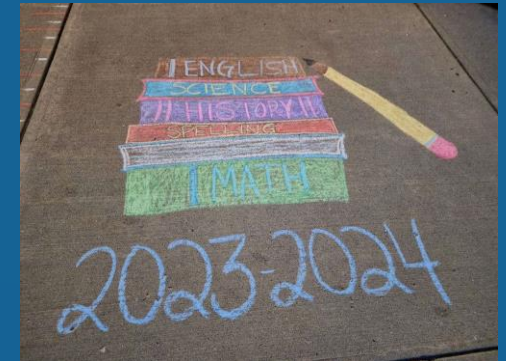
# Fundraising

- **Walk-A-Thon:**
  - All schools: 9/29, rain date 10/2
  - Flyer/ Pledge sheet handed out in schools on 9/11
  - School Themes this year!
- **Next Up:**
  - Gertrude Hawk:
    - Order forms will go home week of 10/9
    - Due 11/6 (Chocolate will arrive in early December)
  - Boo Bags



# Teacher Appreciation

- Welcome Back Chalk
- Welcome Back Banners/ Decor
- Coffee & Sweet Treats for Staff



Trunk  
Or  
Treat

- Sunday 10/29 @ 2-4pm @ WTB



TREP\$

- **\*WTB Parents Only:**
  - Treps Registrations have been sent home.
  - Due back, with money, Friday 9/15
  - Workshops begin 10/4
- Event Date: Friday 12/8 @ 6-8:30pm @ WTB
- Questions? Email: Stacey at **BloomingtonTreps@gmail.com**

# PTA Apparel Store

- **1<sup>st</sup> Place Spirit Wear**
- MBD, SRD, WTB & Bloomingdale Gear!
- Seasonal Sales
- NOW- 9/21: 30% off PLUS free shipping on \$75 or more
- 10-12 days shipping time
- *In school SPIRIT DAYS: last Friday of the month. Optional. Great way to show off your spirit!*
- **10% Back**
  - MBD Sales: \$68.25
  - SRD Sales: \$35.52
  - WTB Sales: \$59.73
  - B-dale Sales: \$27.13



# Contribution

Have a special hobby/talent, or specialty that you can contribute to our PTA?

- Crafter
- Photographer
- Baker
- Balloon Arch Artist
- Cricut Expert

Reach out to us!

[BloomingtondalePTA@gmail.com](mailto:BloomingtondalePTA@gmail.com)

Open  
Discussion



# Announcements

- **Back to School Night(s)**
  - MBD 9/19
  - SRD 9/21
  - WTB 9/13
- **Bloomington Celebration Day 9/23**
  - Delazier Field 11-4pm
- **Walk-A-Thon 9/29**
  - MBD @ 9am/10am
  - SRD @ 9am/10am
  - WTB @ 2pm
- **Next Board of Ed Meeting:**
  - 10/18/23 @ 7pm
- **Next PTA General Membership Meeting:**
  - 10/19/23 @ 7pm
  - *Interested Class chairs/parents are encouraged to attend in person. Meeting immediately to follow.*